

# Virtual Office Suite Lease Rates

## *Virtual Office – Bronze Plan*

Lease Term (in months)	<u>3</u>	<u>6</u>	<u>12</u>
Monthly Rate:	\$50	\$45	\$40
Conference Room Time:			
1 <sup>st</sup> Hour = \$45.00	Every hour afterwards = \$25		

## *Virtual Office – Silver Plan*

Lease Term (in months)	<u>3</u>	<u>6</u>	<u>12</u>
Monthly Rate:	\$75	\$70	\$60
Conference Room Time:			
1 <sup>st</sup> Hour = \$45.00	Every hour afterwards = \$25		

## *Virtual Office – Gold Plan*

Lease Term (in months)	<u>3</u>	<u>6</u>	<u>12</u>
Monthly Rate:	\$145	\$135	\$125

*\*Gold Plan includes both Execu-mail & Execu-phone, plus business name on building directory (a one-time directory set-up fee of \$25.00 applies.)*



## *Virtual Office - Platinum*

Lease Term (in months)	<u>3</u>	<u>6</u>	<u>12</u>
Monthly Rate:	\$250	\$240	\$225

*\*Platinum Plan includes 10 Hours of Conference Room or Training Room - plus preferred rate of \$20 Per Hour after the 10 Hours are used. Also included is your business name on building directory (a one-time directory set up fee of \$25 applies.)*



*Virtual Office - Platinum*

- 10 Free hours of private office, conference room and/or training room per month
- A professional business address for mail receipt and package delivery
- A courteous, professional, live receptionist to answer your calls during business hours
- A local telephone number consistent with your business address
- Your own phone number with 24/7 digital voicemail
- Access to call screening, patching and forwarding services
- Access to Crosstown Executive Suites customized business services, including administrative support, copying, faxing, notary and other business needs
- Business name signage on building directory